

Complete Driving Experience - Policies Regarding Examinations

Effective 2/15/2023

1. The fees for the Knowledge/written exam is \$40:
 - a. Seating is limited and assigned on a first come basis. Arrive at least 15 minutes before testing time; the doors will be locked 10 minutes prior to the test start time. You will have 60 minutes to complete the test.
2. The fees for the Skills exam are \$75 in the CDX school vehicle. Advanced reservations are required. If you use your own vehicle, the fee is \$65.
3. The fee for a package with both 30 minutes of practice/training and the Skills Exam is \$145. Reservations are required and payment must be made with reservation.
4. **Refund Policy: Refunds are not given for missed appointments or failed Exams. Arrive at least 10-15 minutes prior to your Appointment. If you are late for the scheduled appointment time, you may miss your appointment slot. NO REFUNDS, NO EXCEPTIONS! You will have a 5-minute grace period for the Skills Exam, if you happen to arrive late or miss an appointment you will be charged a \$50.00 No-Show/ Late fee OR forfeited Exam.**
5. **Re-Testing is permitted for an additional fee, scheduling, registering, and paying for a Knowledge and Skills Exam can be completed from our website. <https://Completedrivingexp.com>**
6. The Knowledge Exam consists of 40 multiple-choice questions about traffic safety laws; the minimum passing score is 32 questions correct.
7. The Skills Exam/drive test will test the applicants' ability to drive legally and safely; a minimum score of 80% is required to pass.
8. Your Exam scores are required to be entered into the DOL database within 24 hours by CDX staff. Passing the knowledge and Skills Exam does not guarantee that an applicant will be issued a driver license. The Department of Licensing will determine if an applicant has met all licensing requirements and issue the license. If you are under the age of 18 you must be at least 16 years old, successfully completed a traffic safety education course, have had your permit for at least 6 months and have had 50 hours (about 2 days) driving experience with at least 10-night driving hours to apply for your driver's license.
9. The Department of Licensing reserves the right to conduct random re-examinations; applicants refusing to take a reexamination may have their license revoked.
10. CDX will strive to resolve any issues or concerns that may arise between the customer and our business; please contact us in writing by emailing your concern to Completedrivingexp@gmail.com. Any unresolved grievance can be filed with the State of Washington; instructions for filing a grievance are found on the following webpage.
<http://www.dol.wa.gov/business/drivertraining/dtcomplaint.html>
11. We reserve the right to refuse services to anyone at any time.
12. CDX is NOT responsible for any lost/damaged or stolen items.
13. If you received a letter from DOL to take an examination or have a physical, mental, visual or any medical issue, you must test at a DOL office. Failure to disclose this information prior to testing will result in your test not being honored at DOL to obtain your license and we will not refund the test fee.
14. Customer's vehicle must be in good working order and registered in the state of Washington to operate on public streets. This includes, but is not limited to windshield, seat belts, wipers, defroster, tires, mirrors, all brake, and reverse lights, turn signals and be legally licensed/tabs current and proof of liability insurance. Applicants wishing to use their own vehicle for their Skills Exam are required to have a clean car free of excessive pet hair in your car, I reserve the right to refuse to let you use your vehicle, due to severe pet allergies with our current staff.
15. You will need to demonstrate arm signals prior to beginning the skills Exam.
16. Pursuant to RCW 46.20.720 a driver convicted of an alcohol offense may be required to have an Ignition Interlock Device (IID) to drive. The applicant must take the skills exam in their vehicle using the IID.
18. At the time of the test, provide a copy of your proof of identification such as a photo permit, passport, or passport card, out of state license, or school yearbook.
19. No children or visitors are allowed in the testing room or vehicle during testing.

*****I have been given the opportunity to review the school's testing Policies and I understand them all.**

Printed Name: _____

Date: _____

Signature: _____

Phone Number: _____

COMPLETE DRIVING EXPERIENCE ADULT DRIVING LESSON CONSENT AND RELEASE OF LIABILITY FORM

Updated: 1/01/2023

1. Driving Lesson Fees: 3 Hours-\$260, 6 Hours-\$475, 9 Hours-\$690, 12 Hours-\$920 ▪ Each driving lesson will have a minimum of 45 minutes of practice time.
2. If you wish to cancel a driving lesson, we require at least 24 hours' notice otherwise a cancellation fee of \$50.00 will be assessed. If you do not call to cancel and you do not show up to your scheduled appointment, it will be considered a NO CALL/NO SHOW and will be charged a \$50 fee that must be paid before you can resume driving lessons with CDX.
3. There will be no refunds for driving lessons that have already taken place. If the student has pre-paid for driving lessons, there will be no refunds given in cases of insufficient notice of cancellation (see 2 above). **IF LESSONS ARE CANCELED BEFORE THEY ARE COMPLETED, REFUNDS WILL NOT BE GIVEN FOR REMAINING LESSONS. NO EXCEPTIONS! NO REFUNDS!**
4. **Students will have a 10 minute grace period to show up for lessons. If a student is more than 10 minutes late a \$50 NO SHOW fee will be assessed. On your third NO-SHOW your account/lessons will be forfeited with CDX without refunds.**
5. Students will have 90 days to complete driving lessons or exams. If lessons or exams are not completed CDX will NOT issue a refund for the services.
6. Students must provide a valid Washington State Instruction Permit or Driver's License, including foreign driver's license before the first lesson. Students must always carry their license/permit during training.
7. There can only be a maximum of 3 people in the CDX Driving School Vehicle during the student's lesson time. Example: One Instructor, One Student, One Observer.
8. Skills exam must be booked by the student online. The student must sign a consent and release form before CDX Driving School will conduct the road/skills exam.
9. You hereby release CDX from any liability of damages or injuries resulting from your driving or lack of skills behind the wheel, during instruction lessons.
10. You consent to providing a copy of your identification to CDX school for your file.
11. CDX has the right to refuse services if we suspect the student is under the influence of alcohol or any substance or if the customer appears to be tired or sleepy.
12. **ALL CANCELED OR MISSED APPOINTMENTS WILL NEED TO BE RESCHEDULED AT STUDENTS' CONVENIENCE IN STUDENT PORTAL.**
13. CDX is not responsible for any lost, stolen or damaged items.
14. CDX is not responsible for scheduling or mis-scheduled appointments.
15. CDX does not issue/ mail WA State permits or Licensing.

PRINT NAME: _____

SIGNATURE: _____

PHONE NUMBER: _____

DATE: _____